

Rotary District 5030
Disaster Preparedness Program

Disaster Recall Process

The purpose of the recall is to rapidly check in with each Rotarian in the club to determine if they are okay, or what assistance they might need, and/ or if they are available/ capable of helping others, if required.

The key to a successful recall, is having multiple, accurate phone numbers for each Rotarian, and a system whereby all Rotarians are reached quickly, and further, that emergency managers know if any members have not been reached.

The club's Disaster Coordinator (DC) executes the recall within 30 minutes of incident or Emergency Management's local alert on public media. Club's alternate DC executes the recall process if DC doesn't act within 30 minutes.

_____	_____	_____
DC	Alternate DC	Alternate DC

Process: (Expand as necessary)

DC calls Alternate(s) and A, B, and C.

A calls A1, A2, and A3. B calls B1, B2, and B3, etc.

A1 calls those listed below A1, and reports back to A.

B1 calls those listed below B1, and reports back to B, etc.

A2 calls those listed below A2, and reports back to A.

B2 calls those listed below B2, and reports back to B, etc.

A, B, and C report back to DC/ Alternate hourly until all Rotarians accounted for, or until directed to stop by the DC.

A _____

B _____

C _____

A1 _____

B1 _____

C1 _____

A2 _____

B2 _____

C2 _____

A3 _____

B3 _____

C3 _____
